



KEWEENAW BAY OJIBWA COMMUNITY COLLEGE

PO Box 519
 Baraga, MI 49908
 Phone: (906) 524-8301

“Catch Your Dream Through A Superior Education”

Dear Student,

I am writing this letter to inform you that, due to the continued lack of satisfactory academic progress (SAP), you have been placed on financial aid suspension. Students on financial aid suspension are not eligible for Federal Student Aid.

Below is a description of calculating your current satisfactory academic progress (SAP), progress:

- Reviewing your transcript and table below
- Review your GPA in from your transcript and in the table below
- Review your # of attempted credits, the classes you have ever signed up or registered for
- Review your totals of # credits attempted, the passed or completed verse the # failed, withdrawn, or incomplete
- We calculate your SAP based on the attempted in comparison to the incomplete, your percentage must be equal or higher to the satisfactory academic progress (SAP) 67% allowance

$$\frac{\text{Attempted _____\# Credits}}{\text{Failed, Withdrew, Incomplete _____\# Credits}} = \text{must be equal or higher to 67\%}$$

Below is a copy of KBOCC’s SAP guidelines for your review:

SATISFACTORY ACADEMIC PROGRESS FOR FINANCIAL AID

To maintain their eligibility for federal financial aid, students must maintain satisfactory academic progress. Satisfactory academic progress is based on attempted credits which include all credits enrolled in at the end of the drop-add period. Progress will be monitored each semester and has two components:

- 1) Satisfactory grade point average. Which is as described below:

Number of Credits Attempted	Minimum Cumulative GPA
1-14	1.5
15- 29	1.7
30-44	1.9
45 or more	2.0

- 2) Satisfactory degree progress which means successfully completing 67% of credits attempted.

Reinstatement of Federal Student Aid may occur when:

- Enough credits have been completed to achieve satisfactory academic progress using alternative funding.
- Taking a semester or more off from college and petitioning for readmission to the Faculty Council, if academically suspended. These requests must be made in writing accompanied with an Academic Plan. Proof of readmission through Faculty Council and a copy of the Academic Plan must be submitted to the Financial Aid Appeals Committee (FAAC) before consideration.

- A student has not been academically suspended and has taken a semester or more off from college or attended college elsewhere. Reinstatement requests along with college transcripts, if applicable, and an Academic Plan must be submitted to the FAAC before consideration.
- Immediate reinstatement may be petitioned for based on extenuating circumstances. Petitions must be made in writing explaining the circumstances and submitted to the FAAC along with an Academic Plan before consideration.

**An Academic Plan is made with an advisor outlining the steps the student plans to take to improve academic performance.*

If you have questions, please feel free to contact me at 524-8301.

Sincerely,

Patrick Racette, Financial Aid Director