KBOCC Student Orientation Summer 2022

INSTRUCTIONS

HERE ARE A FEW TIPS TO GET STARTED!

- For most students, it will take less than 60 minutes to complete the sections within this orientation. That's a small investment of time that will pay big rewards while you're at KBOCC!
- If you need a break, you may leave the orientation at any time
- Turn your speakers on to hear video and audio features.
- Good luck and remember: the more you know about the resources and programs available at KBOCC, the better your chances are for success!

WELCOME

THERE ARE 4 REASON WHY KBOCC CREATED THIS STUDENT ORIENTATION

- 1. To introduce you to KBOCC
- 2. To teach you about important support services that will help you succeed
- 3. To help you better understand policies and procedures
- 4. To give you some tips inside and outside the classroom

WHO ARE WE?

FORMED OUT OF OUR AMERICAN INDIAN IDENTITY, THE MISSION OF KEWEENAW BAY OJIBWA COMMUNITY COLLEGE IS TO PROVIDE POST-SECONDARY EDUCATION RICH IN OJIBWA CULTURE, TRADITION AND BELIEFS THAT SUPPORT LIFE-LONG LEARNING

- KBOCC is accredited by the <u>Higher Learning Commission</u>.
- KBOCC offers Associate of Arts, Science, and Applied Science degrees.
- KBOCC is a member of the <u>American Indian Higher Education Consortium</u> (AIHEC), which is a community of tribally and federally chartered institutions. KBOCC was created in response to the higher education needs of American Indians. KBOCC generally serves geographically isolated populations that have no other means accessing education beyond the high school level.

PROGRAMS OVERVIEW

- KBOCC offers transfer degree programs that prepare students to transfer to four-year institutions, certificate programs and career technical education that prepares students for immediate entry into the work force.
- Refer to the <u>list of programs</u> and <u>certificates</u> and you'll see that KBOCC offers something for everyone.



COLLEGE CATALOG

Serving as a comprehensive collection of information, the <u>college catalog</u> is a vital reference tool for a number of reasons.

Course Descriptions

First, it contains a detailed description of every course offered at KBOCC.

Course Credit

Second, for every class offered, the catalog notes if course credit can be applied toward an associate degree.

Keweenaw Bay Ojibwa Community College





THE ADMISSIONS OFFICE

I am your Admissions Officer, Betti. I am available Mon – Fri 8 – 4:30 p.m.

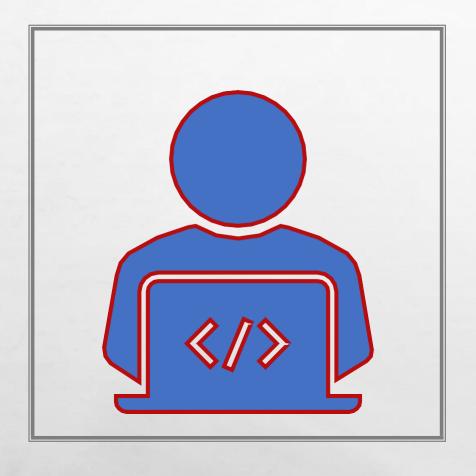
My door is always open. Applying & getting enrolled at KBOCCC has never been easier.

ADMISSIONS

- The goal of the admissions process is to get your educational journey started in the right direction.
- If you're taking this orientation, then you have already completed the first step by completing the free application. (If you're taking this orientation as a guest or prospective student, you can apply online at the KBOCC website.)

Let's work together

- The staff at KBOCC is here to help you plan your path and help you make steady progress toward your educational goals.
- <u>But remember</u>, you're ultimately responsible for your academic success. No one's going to schedule your placement test or submit your financial aid application for you. If you want to succeed in college, you've got to take the initiative!



YOUR KBOCC EMAIL

ACTIVATE YOUR NEW EMAIL ACCOUNT TODAY!

Because your instructors and campus departments – like financial aid and

billing – only communicate through your official KBOCC.edu email account.

IT'S EXTREMELY IMPORTANT TO ACTIVATE YOUR ACCOUNT – AND CHECK IT REGULARLY!

WHEN? NOW!

As soon as you have received your admissions confirmation to KBOCC, you should set up your outlook email account.



KBOCC STUDENT PORTAL

The KBOCC Student Portal is your online gateway to a variety of self-service tools. Log in with your student ID and password to access:

- Course materials and academic history
- Account balances
- Career services and library resources
- View academic calendar
- Financial aid information
- Campus closure alerts

FOR DETAILED TUTORIAL ON KBOCC'S STUDENT PORTAL CLICK HERE!

Technical/Computer Assistance

REMC1 provides IT support for KBOCC. The following link is the main page of the REMC1 SupportNet website which outlines ALL the methods you can use to reach a support representative quickly and have your issue resolved in a timely manner:

(https://confluence.remc1.net/display/PS/How+to+use+Supp ortnet)

- support@remc1.net (to submit a web ticket submission via email)
- http://Support.remc1.net (for a Live Support chat session)

ACADEMIC PLACEMENT TESTS

All new students must take placement tests that measure three academic areas: **reading comprehension**, **sentence skills**, **and math**. These tests will determine in which level of math, reading or english you can enroll. The purpose is to place you into the correct level of courses so that you can learn the skills you need to be successful in all your future coursework.

STUDY FIRST!

Accuplacer offers a <u>study app</u> to help you prepare for the tests. You should download and use the app to improve your performance on the tests. Remember, the better you do on your assessment test, the fewer classes you may have <u>to take!</u>

WHERE AND WHEN?

Academic placement tests can be taken in the student success center or online. When you are ready to take your test, schedule with the tutor and remember: a valid ID card is required to take the assessment tests.

ADVISING

Our advisors are professional, credentialed faculty who help students make effective, successful progress in their academic programs.

IN ADDITION TO HELPING YOU CREATE AN ACADEMIC PLAN THAT MEETS YOUR SPECIFIC NEEDS AND GOALS, ADVISORS ARE ALSO AVAILABLE FOR:

Career Planning

Course Selection Advice

Placement Test Score Evaluation

Student Program Information

Transfer Or Graduation Advising

And Many Other Questions Or Concerns You Have

KBOCC DEPARTMENT CHAIRS

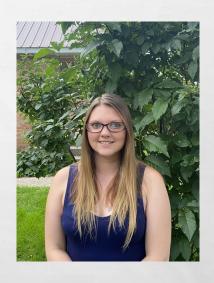
Anishinaabe Studies – Denise Cadeau
Business Administration – Megan Haataja
Early Childhood Education – Karen Colbert
Environmental Science – Dr. Andrew Kozich
Liberal Studies – Tashina Emery
General Education/STEM – Karen Colbert
Nursing Emphasis – Paula Roth
Non-Degree students – Karen Colbert

REGISTRATION

 REGISTRATION IS THE PROCESS OF BECOMING OFFICIALLY ENROLLED IN KBOCC. YOU CAN REGISTER, ADD AND/OR DROP COURSES WITH YOUR ACADEMIC ADVISOR OR ONLINE

IMPORTANT DEADLINES

- ADD DEADLINES ARE POSTED EACH SEMESTER IN THE <u>SCHEDULE OF</u> <u>CLASSES</u>. IF YOU FAIL TO REGISTER PRIOR TO THESE DEADLINES, YOU WILL NOT BE ABLE TO ATTEND CLASSES OR RECEIVE CREDIT.
- DROP DEADLINES ARE LISTED ON YOUR SCHEDULE AND ACCOUNT INFORMATION PAGE,
 WHICH YOU CAN FIND BY LOGGING INTO YOUR PERSONAL ACCOUNT



Michelle Bianco
Bursar/Registrar
Contact:
mbianco@kbocc.edu

Dropping courses & Refund Policy

DROPPING COURSES

Registered students may drop courses through the end of the first week of the semester without a transcript notation by completing a drop/add form with instructor's and advisor's signatures and submitting it to the enrollment office.

REFUND POLICY

Tuition and fees will not be refunded for schedule changes following the drop/add period. This may be appealed in exceptional circumstances such as medical emergencies. If a class is cancelled, students will receive a full refund for that class.

TUITION AND FEES

TUITION AND FEES WILL BE ASSESSED ON THE NUMBER OF CREDITS FOR WHICH THE STUDENT IS ENROLLED AT THE END OF THE DROP/ADD PERIOD. THERE WILL BE NO TUITION REDUCTION FOR COURSES DROPPED AFTER THAT DATE.



THE FINANCIAL AID OFFICE



I AM DALENE CHOSA



Financial Aid Director

KBOCC'S Financial Aid Office goal is to assist students in achieving their educational goals by providing professional assistance and valuable financial aid resources.

financialaid@kbocc.Edu

906-524-8109

Financial aid office is dedicated to helping students navigate the financial aid process and advising students of other available financial resources to ensure appropriate funding.

You HAVE to Apply!

Five Step Plan

THE START - All students incoming every semester should always start with the plan.

The financial aid process can sometimes seem overwhelming, especially to those who have never been through it. Here's some information. On this process to help you know what to expect.



1. FAFSA

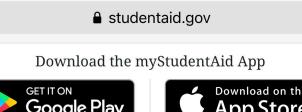
FREE APPLICATION FOR

FEDERAL STUDENT

AID WWW.FAFSA.ED.GOV

MyStudentAid App now available on

Google Play or the Apple Store





App Store

An official website of the United States government.

Federal **Student Aid**





MENU

Complete the FAFSA® Form

Use the Free Application for Federal Student Aid (FAFSA®) form to apply for financial aid for college or graduate school.

New to the FAFSA® Process?

Completing the FAFSA form is free. Fill it out now.

Start Here

cſ'n

TYPES FEDERAL STUDENT AID

This annual application determines your eligibility for:

FSEOG

FSEOG IS AWARDED TO
UNDERGRADUATE
STUDENTS WITH
EXCEPTIONAL FINANCIAL
NEED.

PELL

PELL IS DESIGNED TO
HELP NEEDY
UNDERGRADUATE
STUDENTS PAY FOR
THEIR EDUCATIONAL
COSTS.

WORKSTUDY

A PART-TIME JOB THAT HELPS YOU EARN MONEY TO PAY FOR YOUR EDUCATION.

TRIBAL COLLEGE FAFSA FACE-OFF!









FAFSA COMPLETION EVENT SEP 16TH 12-1PM & 5-6PM

Do you have questions about FAFSA? Get all of your FAFSA questions answered at these events where we will walk you through filling out your 2021–2022 FAFSA from start to finish!

Now is the perfect time to start filling out the 2021-22 FAFSA application, you can fill out this free application at any point, but for anyone having trouble or questions please come join KBOCC for the first ever Tribal College FAFSA Face-Off event, where we will compete with Saginaw Chippewa Tribal College and Bay Mills Community College to determine which Tribal College can get the most FAFSA applications completed! The Financial Aid Directors and the KBOCC Completion Coaches at each school will assist you through the application process and answer any questions you may have.

We have scheduled two different set of times to accommodate all busy schedules, both events will take place on this day. Please attend one! Sign up for which time works best for you with Summer Madrid, email smadrid@kbocc.edu or call (616) 805-9007.



2. Your Tribal Education Office

Apply at **your** Tribal Education
Office

Your Tribal Education Office

If you are a KBIC enrolled Tribal, they offer:

Bureau of Indian Affairs Grant Program

Native American students who are enrolled members may receive aid from the Bureau of Indian Affairs. To be considered for this grant students must contact their Tribal Education Office for a BIA Scholarship Application and to learn about other specific eligibility requirements.

Sovereign Fund

As determined by the Keweenaw Bay Indian Community (KBIC) Education Director, eligible KBIC members are considered for funding to help with the cost of books and supplies. Amounts vary based on course enrollment status as determined by KBIC.

MITW

Michigan Indian Tuition
Waiver MITW - Free
Tuition for enrolled Tribal
Members residing in
Michigan, fill out once for
the year.

Contact Liz Julio ljulio@kbic-nsn.gov from more Information, full descriptions and applications are on the Portal as well.



3. AMERICAN INDIAN COLLEGE FUND

WWW.COLLEGEFUND.ORG

AMERICAN INDIAN COLLEGE FUND

TCU SCHOLARSHIP

Any KBOCC students who maintain 2.0 gpas may be eligible for fall and spring semester scholarships. Recipients and award amounts will be chosen based on financial need and individual scholarship requirements. *Deadlines will be posted each semester*.

FULL CIRCLE SCHOLARSHIP

Native students and descendants can be considered for special scholarships as determined by the American Indian College Fund. Each scholarship has different requirements based on GPA, essay, and need. All students are encouraged to apply for the upcoming year; the annual deadline for applying is May 31st.

Student of the year

\$1,200 scholarship, more information coming within the week!

APPLY RIGHT NOW <u>www.collegefund.org/students/scholarships/</u>#



4. KBOCC SCHOLARSHIPS

Please visit:

HTTPS://WWW.KBOCC.EDU/STUDENTS/FINANCIAL-AID/SCHOLARSHIPS/

KBOCC Scholarships

NEW*KBOCC Family Scholarship

KBOCC is now offering one free class to all KBIC tribal members, tribal descendants, and children of KBOCC or KBIC employees. Student's not eligible for other means of funding to cover their institutional costs are eligible for this scholarship.

NEW*Belote Family Scholarship for American Indian Women

Women of various cultural and ethnic backgrounds often face great obstacles to the fulfillment of their educational aspirations. This scholarship was established to help these worthy students gain knowledge and wisdom which they will use, in turn, to help others.

For any and all outstanding students:

Elder Scholarship

Students ages 62 or older who are not eligible for other sources of financial aid can be eligible for a tuition scholarship through KBOCC for one course per semester. To be eligible for this scholarship, students should submit an Elder Financial Aid Application and provide proof of age.

Spirit of Sovereignty Scholarship

Established by the Native American Indian Gaming Association (NIGA) as an avenue to give back to tribal communities.

KBOCC Scholarships

Timothy W. Shanahan Memorial Scholarship

The Timothy W. Shanahan Memorial Scholarship was created in memory of a dear friend who dedicated sixteen years of service as Chairman of the Board of Regents for KBOCC. One student will be awarded for this competition-based scholarship in recognition of the creative, outstanding, and positive impact on the community and commitment to excellence.

Hemlock Scholarship

This scholarship is need-based aimed for Environmental Science Major, for more information contact Environmental Science Department Chair, Dr. Andrew Kozich.



5. Free Tuition Waivers

1. Michigan Indian Tuition Waiver

The Michigan Indian
Tuition Waiver is a
program enacted by
Public Act 174 of 1976,
which waives the tuition
costs for eligible Native
Americans in public
community colleges or
universities within
Michigan.

2. Frontliners for Future

Futures for
Frontliners is a
scholarship program
that pays for you to
attend your local
community college
tuition-free

3. Tuition Incentive Program (TIP)

The Tuition Incentive Program (TIP) encourages eligible Medicaid recipients to complete high school by providing tuition assistance during an eligible student's qualifying certificate or associate degree program and also during the student's bachelor's degree program.

RECAP



Keweenaw Bay Ojibwa Community College

APPLY FOR FINANCIAL AID!

Money for College

Financial aid is money to help pay for college. But, remember, you have to apply for it! Below is your to do list:



Free Application for Federal **Student Aid**

www.fafsa.ed.gov

This annual application determines your eligibility for:

- Federal Supplemental Education Opportunity Grant - FSEOG exceptional financial need
- · Pell Grant financial need
- · Work Study a job that helps you earn money to pay for your education

Your Tribal Education Office

Apply at your Tribal Education Office

- BIA Grant
- · Incentive Programs Sovereign Funds, Pandemic Funds



American Indian College Fund

www.collegefund.org

You may be eligible for both:

- Tribal College & University TCU Scholarship Program - for ALL KBOCC Student - available at the beginning of every semester - Two part
- Full Circle Scholarship Program annual deadline is May 31st - must be Tribal enrolled
- · Student of the Year one outstanding student
- · See their outside Scholarships list!



KBOCC Scholarships

Specific for KBIC Members

- KBOCC Family Schoalrship
- Specific for any Tribal Member
- · Spirit of Sovereignty Scholarship
- · Belote Family Scholarship
- Specific to All Students AICF - TCU Scholarship
- · Timothy W. Shanahan Memorial Scholarship
- Elder Scholarship
- · Hemlock Scholarship



FREE Tuition Waivers

*NEW

FREE tuition programs KBOCC offers:

- Michigan Indian Tuition Waiver MITW Free Tuition for enrolled Tribal Members residing in Michigan
- Tuition Incentive Program TIP Free Tuition awarded by State of Michigan - For a student in need based on the FAFSA
- Michigan Reconnect Free tuition by State of Michigan for anyone 25 years and older.

Browse our website to check out our work study and full descriptions on all scholarship opportunities! www.kbocc.edu

Get in touch:

Financial Aid Office 770 N Main St. Office 301 L'Anse, MI 49946 Phone: 524-8301 Fax: 524-8106 my.kbocc.edu/ICS/Financial Aid/



FA Workshop

Financial Aid Workshops to apply for all scholarships together! We will also go through work-study positions.

Make sure to have your tax document for 2019, License/ID, and class list. If you are under 18 have a parent or guardian, come.

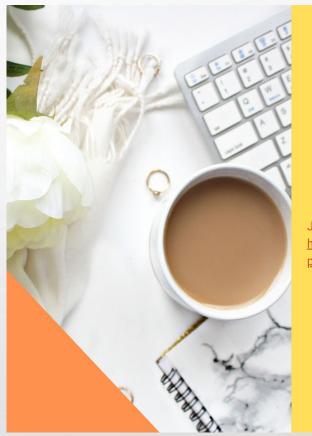
Onsite - Thursday, May 12th at 12:30 PM

Weekly Office Hours

Monday	8 a.m - 3:00 p.m
Tuesday	8 a.m - 4:30 p.m
Wednesday	8 a.m - 3:00 p.m
Thursday	8 a.m - 4:30 p.m
Friday	8 a.m - 4:30 p.m

Every Wednesday at 10AM, I will hangout on Zoom, "walk" in anytime and we can chat about anything Financial Aid.

•https://us02web.zoom.us/j/6026861730?pwd=SGFkaXBNNGFkSXQ3NFMrNk1GRDhWUT09





WEEKLY
WEDNESDAY
OFFICE HOURS
VIA ZOOM

10AM - 11AM

Join Zoom Meeting https://us02web.zoom.us/j/6026861730? pwd=SGFkaXBNNGFkSXQ3NFMrNk1GRDhWUT09

FINANCIAL AID
OFFICE



STUDENT SUCCESS SERVICES



LIBRARY



TO SUPPORT OUR STUDENTS, STAFF AND FACULTY, THE KBOCC LIBRARY OFFERS YOU:

- Access to books, print periodicals, DVDs, and audio recordings – including curbside services!
- 24/7 electronic resources, including full-text journal articles, e-books on many subjects, test preparation and subject help, and vocational topics.
- Staff and materials that can help you improve your grades and get the answers you need!

Library offers a free Career Readiness Center

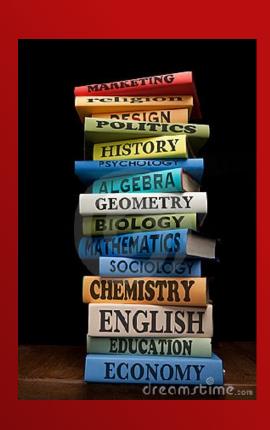
- Full-service Career Readiness Center in person and online.
 - Practice job interviews
 - Resumes
 - Cover letters
 - Career search strategies



ONLINE ACCESS TO THE LIBRARY



- The library's powerful website gives you immediate access to the entire library database and features several different search options.
- For hours, policies and more information about the library
 - refer to the **KBOCC Library Website** on the KBOCC portal
 - Or email Librarian Joe Bouchard at jbouchard@kbocc.edu



Bookstore

TO SUPPORT OUR STUDENTS AND FACULTY, THE KBOCC BOOKSTORE OFFERS YOU:

Your course books for the Spring 22 Semester – including curbside service!

Email Bookstore Admin./Coordinator, Mary Kaye, bookstore@kbocc.edu, to place your Fall Semester list of course books order and they will be ready for pick up! Or better yet, call 524-8118 to speak with Mary Kaye.

Or you can come to the bookstore! Only 1 student will be allowed in at a time during the pandemic at this time.

Bookstore Hours: 8:30 a.m.— 4 p.m. Monday through Friday! (extended hours during the first week)



STUDENT SUCCESS CENTER

- Tutoring is available to assist students needing specific academic supports.
- Academic success coaching is an exploration and discovery process that enables students to see themselves from a fresh perspective. Just like a coach in any sport, the academic coach's goal is to help studen ts perform to the best of their abilities; developing the knowledge and skills necessary for college success.

New for the Spring 2022 Semester!

Tutoring is now available through TUTOR.com

Click here for more information on the Student Success
Center!

Student Organizations

AISES (American Indian Science Engineering Society)— Andrew Kozich

AIBL (American Indian Business Leaders)— Megan Haataja

Student Government — Amanda Nordstrom & Denise Cadeau

CODE OF CONDUCT

KBOCC integrates traditional Ojibwa values into all its programs.

The student code of conduct finds its foundation in the seven sacred grandfather teachings which include the following:

WISDOM

LOVE

RESPECT

BRAVERY

HONESTY

HUMILITY

TRUTH

The student code of conduct exists to help KBOCC maintain a safe and positive environment conducive to learning and to help promote student growth. Students are expected to behave in a manner that demonstrates behavior consistent with these teachings in all interactions with the college and broader communities.

FERPA

- As a new student, there's something important you should know about academic records and privacy rights: KBOCC can only give information about your student record directly to you.
- Because the privacy of your educational records is important to KBOCC, we adhere to the federal privacy regulations detailed in the Family Educational Rights and Privacy Act (FERPA).

THE BOTTOM LINE:

KBOCC WILL NOT GIVE INFORMATION TO YOUR PARENTS, SIBLINGS, SPOUSE, OR ANYONE ELSE.

DIRECTORY INFORMATION

WITHOUT SIGNED CONSENT FROM YOU, KBOCC WILL ONLY RELEASE DIRECTORY INFORMATION ON YOUR BEHALF. DIRECTORY INFORMATION IS DEFINED AS:

- Your Name
- Your Major Field Of Study
- Your Participation In Officially Recognized Activities And Sports
- Dates Of Attendance
- Degrees And Awards Received
- And The Number Of Units You Are Enrolled In

YOU CAN ALWAYS CHOOSE TO RESTRICT THE RELEASE OF YOUR DIRECTORY INFORMATION, BUT IT IS IMPORTANT TO REMEMBER THAT WE WON'T BE ABLE TO VERIFY THIS INFORMATION FOR FUTURE EMPLOYERS, SCHOOLS, OR PROFESSIONAL ORGANIZATIONS WITHOUT YOUR SIGNED CONSENT.

ANNUAL SECURITY REPORT:

CAMPUS SAFETY TIPS

- This report will be distributed to employees and students via KBOCC issued email by October 1 of each year.
- Records of distribution dates will be maintained by KBOCC.
- The report will also be posted on the KBOCC website, at the Niiwin Akeaa Center, KBOCC Library, and Student Lounge at the Wabanung campus.
- This is the reporting of crime statistics for the campus. It also contains safety and security policies. **(CLICK HERE FOR FOR LATEST REPORT)**

DRUG & ALCOHOL ABUSE PREVENTION POLICY

Keweenaw Bay Ojibwa Community College has a zero-tolerance policy and is committed to providing a Safe learning and working environment and complies with the drug free schools and communities act of 1989 (DFSCA) as written in part 86 of the education department general administrative regulations (EDGAR) and with the drug-free workplace act.

CLICK HERE TO VIEW THE ENTIRE DAAP POLICY

EMOTIONAL WELL-BEING

- In the next slides, we will discuss the effects of student stress.
- Also steps to take to remain healthy.
- Resources that are available to assist.

EXCESSIVE ALCOHOL CONSUMPTION

WHAT IS EXCESSIVE ALCOHOL CONSUMPTION?

- •4 or more drinks consumed on one occasion for women •
- •5 or more drinks consumed on one occasion for men heavy drinking:
- 8 or more drinks per week for women
- ¹15 or more drinks per week for men

SACKS JJ, GONZALES KR, BOUCHERY EE, TOMEDI LE, BREWER RD. 2010 NATIONAL AND STATE COSTS OF EXCESSIVE ALCOHOL CONSUMPTION. AM J PREV MED 2015; 49(5):E73–E79.

CENTERS FOR DISEASE CONTROL AND PREVENTION. 2017. ALCOHOL AND PUBLIC HEALTH: FREQUENTLY ASKED QUESTIONS. RETRIEVED FROM: HTTPS://

WWW. CDC GOV/ALCOHOL/FAOS HTM. MICHIGAN

WHAT IS DEPRESSION?

Q. What causes depression?

Depression does not have a single cause. Several factors can lead to depression. Some people carry genes that increase their risk of depression. But not all people with depression have these genes, and not all people with these genes have depression.

A. Environment—your surroundings and life experiences, such as stress, also affects your risk for depression. Stresses of college may include: Feeling alone or isolated, experiencing conflict in relationships, facing new and sometimes difficult schoolwork, or worrying about finances.

Q. How can I find out if I have depression?

A. The first step is to talk with a doctor or mental health care provider.

30 percent of college students reported feeling "so depressed that it was difficult to function"

Signs and symptoms of depression

- · Sad
- Anxious
- Empty
- Hopeless
- Guilty
- Worthless
- Helpless
- Irritable
- Restless

Take care of you.

Eat, sleep and be active. We don't often think about how important these basic activities are for our mental health – but they are critical.

Check In and get checkups.

We get check-ups for our physical health. We see our dentist to take care of our teeth. We even take our cars in for tune-ups. It's time to take responsibility and get check-ups for our emotional well-being. Talk with your doctor, a counselor, a faith based leader...and your family and friends to make sure you – and those you love – are doing well emotionally.

Engage and connect wisely.

Pay attention to your relationships. We can't be healthy if our relationships are not.

Relax.

Learn ways to reduce the stress that we all face – and practice what works for you: meditate, run, knit, dance, sing, write, love.....

TITLEIX

Title IX is a federal civil rights law passed as part of the Education Amendments of 1972. This law protects people from discrimination based on sex in education programs or activities that receive Federal financial assistance. Title IX states that:

"No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving Federal financial assistance."

For more information regarding Title IX click here

FINAL CERTIFICATION

CLICK ON THE LINK HERE
TO CERTIFY COMPLETING STUDENT
Summer Orientation 2022!